



# The Timeline: What Happens When We Say Yes?

Within  
a week

## Step 1: Congratulations!

Welcome to the Learningbank family. We are happy to deliver your brand-new platform and get you onboard on your new journey towards making your employees happier and better,

## Step 2: Kick-Off Meeting

Of course, you don't have to start on your own and spend multiple hours learning what the platform can do. In Learningbank you get your own personal Adoption Manager, and we always have a kick-off meeting together. Here, we meet each other (digitally or in person), and start planning towards your go-live-date and get a sense of your needs and tune the future process.

Immediately  
after Kick-off

14 Days

## Step 3: Digital Super User Training

Next up is the Digital Super User Training, which takes you on a ride of learning tours, where features in the platform are explained. You can jump in and out of the training as you like, and you can do it individually or with the rest of the people who are going to be admins in the platform. The training takes a maximum of two hours to complete, and you can always re-visit it to refresh. You should not learn all of it by heart, but it gives you basic knowledge about the platform.

## Step 4: Q&A Session

In this session, we answer all your questions and give you some of our best practices to build your platform. Best practices that - of course - are tailored to your needs and brand. At the end of the meeting, we will set the first milestone for you to achieve, so you can come closer to go live with the platform in your entire organization.

1 Month  
before Go Live

## Step 5: Adopt and Engage Users

The platform is not worth anything if none of your users know about its existence. That's why adopting and engaging users are key for your success with the Learning Lifecycle Platform. We will have a workshop together, so you can get them all onboard.

## Step 6: Continuous Support and New Features

You are never on your own after you press the go-live button. Learningbank will continuously deliver the best support for you, and we constantly improve the platform. And if we think a specific new feature will benefit your case, your Adoption Manager will contact you directly for you to always have the best experience with your Learning Lifecycle Platform.



### Psst!

We make sure to integrate the platform with the other software and systems you use daily, for example HR systems, workforce management, ERP, and communication tools.

